



Application for admission of a child to
CRAVEN PRIMARY ACADEMY

School Use Only	
Birth Certificate Checked By:	
Class:	

Details of Child:

Surname:		Forename:	
Preferred Forename:		Date of Birth:	Male/Female
Address:			
Postcode:		Telephone No.	
Other Children of the Family	Surname	Forename	Date of Birth

Details of Parents/Carers:

Mother's Surname		Forenames:	Title:
Telephone No:		Mobile No.	Work No.
Address:			
		Postcode:	
Does the Mother have Parental Responsibility?	YES / NO	Priority No.	
Father's Surname:		Forenames:	Title:
Telephone No.		Mobile No.	Work No.
Address:			
		Postcode	
Does the Father have Parental Responsibility?	YES / NO	Priority No.	

Emergency contact details (if parents/carers are unavailable) in order of preference

Surname:		Forename:	Title:
Telephone No:		Mobile No:	Work No:
Address: (include Postcode)			
Relationship to child:		Does this person have Parental Responsibility?	YES / NO

In the event of you the parent being unable to collect you child from school, please identify a password which the nominated person collecting can share with staff in order to ensure the safe collection of your child. By providing a password you are providing permission for the person nominated to collect your child.

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Parental Responsibility

To fulfil our legal obligations we need to have an accurate record of those people who legally hold Parental Responsibility for the children of this school.

Who has Parental Responsibility

In England and Wales, if the parents of a child are married to each other at the time of the birth, or if they have jointly adopted a child, then they both have parental responsibility. Parents do not lose parental responsibility if they divorce, and this applies to both the resident and non-resident parent. This is not automatically the case for unmarried parents. According to current law, a mother always has parental responsibility for her child. A father, however has this responsibility only if he is married to mother when the child is born or has acquired legal responsibility for his child through one of these three routes:

- From 1st December 2003 by jointly registering the birth of the child with the mother (Father's name appears on the Birth Certificate)
- By parental responsibility agreement with the mother
- By parental responsibility order, made by a court

Living with the mother, even for a long time, **does not** give a father parental responsibility.

NO OTHER PEOPLE HAVE PARENTAL RESPONSIBILITY

Parental Consent

Please ensure that you mark all the parental consents by putting a tick in the yes or no box, on the admission form. We must have a response for each consent. Without this it may result in your child not been able to start school on time. If you are unsure on any of the consents please contact the school office on 01482 327626.